DATE: 20 October 1999

# STATEMENT OF WORK FOR THE REPAIR OF THE TACTICAL DEFENSE ALERT RADAR (TDAR) ELECTRICAL FREQUENCY SYNTHESIZER 5895-01-370-5570

Control Number: SOW-00-844-2-8F452B-2/1

- 1. This SOW identifies the work effort that shall be performed by the contractor to repair the TDAR Electrical Frequency Synthesizer, NSN 5985-01-370-5570.
- 2. The attached manuscript has been reviewed and is concurred upon by the following signers:

LAWRENCE E. HERNDON

Weapons System Manager

Radar Systems Section (Code 844-2)

MARCORSYSCOM, Albany, GA

RICHARD E. JONÉS

Team Leader

**Equipment Specialist** 

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CYNTHIA A. POOLE.

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Inventory Manager

(Code 844-2)

MARCORSYSCOM, Albany, GA

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1.0 SCOPE. This Statement of Work (SOW) establishes, sets forth tasks, and identifies the work effort that the Contractor will perform to repair the Electrical Frequency Synthesizer. This document contains requirements to restore the item to Condition Code "A." Condition Code "A" is defined as "serviceable/issuable without qualification, new, used, repaired or reconditioned material which is serviceable and issuable to all customers without limitation or restriction, including material with more than 6 months shelf-life remaining.

## 2.0 APPLICABLE DOCUMENTS

The following documents form a part of this SOW to the extent specified. Unless otherwise specified, the issues of these documents are those listed in the Department of Defense Index of Specifications and Standards (DoDISS) and supplement thereto which s in effect on the date of solicitation. In the event of conflict between the documents referred herein and the contents of this SOW, the contents of this SOW shall be the superseding requirement.

## 2.1 Military Specifications

MIL-P-15024 Plate, Tags, Hose Assembly Identification

## 2.2 Military Standards

MIL-STD-2073-1C	DoD Standard Practice for Military Packing
MIL-STD-129	DoD Standard Practice for Military Packing
MIL-STD-130	Identification Marking of U.S. Military Property

## Military Standards (For Reference Only)

MIL-STD-973 Configuration Management

**2.3** Other Government Documents and Publications: The issue of those documents cited below shall be used.

TM 09480A-12&P/1	Operation and Maintenance Instructions, TDAR
TM 09480A-34&P/4	Transceiver Unit, AN/UPS-3
TM 09480A-34&P/4	Supplement
D. D. 4000 25 1 M	MIL CUDID M. 1

DoD 4000.25-1-M MILSTRIP Manual

NAVICPINST 4491.2A Requisitioning of Contractor Furnished Materiel

from the Federal Supply System

# 2.4 Industry Standards

ANSI/EIA-625 Requirements for Handling-Electrostatic-Discharge-

ANSI/ISO/ASQC Q9003-1994 Quality Systems

Note: Copies of Military Specifications and Standards are available from the Naval Publications and Forms Center, (ATTN: NPODS), 5801 Tabor Avenue, Philadelphia, PA 19120-5099. Copies of other government documents and publications required by contractors in connection with specific SOW requirements shall be obtained through the Contracting Officer: Commander, Attn: Contracting Officer (Code 891), Marine Corps Logistics Base, 814 Radford Blvd., Albany, Georgia 31704-1128, commercial telephone number (912) 439-6761 or DSN 567-6761. Copies of engineering drawings, if applicable, shall be obtained from Life Cycle Management Center, Attn: Code 825-3, 814 Radford Blvd. Suite 20320, Albany, Georgia 31704-0320, commercial telephone number (912) 439-6410 or DSN 567-6410.

## 3.0 REQUIREMENTS

- 3.1 General Tasks: In fulfilling the specified requirements, the Contractor shall provide materials, labor, equipment, facilities and missing/repair parts necessary to inspect, diagnose, restore, test, and calibrate the Electrical Frequency Synthesizer. Upon completion of repairing the subject item it shall be Condition Code "A."
- 3.2 <u>Detail Tasks</u>: The following tasks describe the different phases for repair of the Electrical Frequency Synthesizer.

Phase I Pre-Induction

Phase II Repair

Phase III Inspection, Testing and Acceptance

Phase IV Packaging, Handling, Storage and Transportation (PHS&T)

- **3.2.1** Phase I Pre-Induction: A pre-induction inspection analysis shall be performed for each Electrical Frequency Synthesizer within 5 working days of induction into the Contractor's facility for evaluation of repair capability. If repair is not feasible, assign CC "F", otherwise assign CC "M" and induct into repair cycle. Standard Form 364 (Appendix A) and Report DA-2404 (Appendix B) shall be used to report all anomalies and shall be provided to the government in accordance with section 4.0 of this SOW.
- 3.2.2 Phase II Repair: After pre-induction tests and inspections have been completed, repair of the Electrical Frequency Synthesizer shall be accomplished in accordance with this SOW. Deficiencies noted on Appendix (B) and Appendix (A) during Phase I shall be repaired/replaced. Components or assemblies shall not be disassembled for replacement of parts unless that part has failed, or the component assembly wherein the part is located is disassembled for repair.

#### a. Hardware

- (1) Replace broken, unserviceable and/or missing hardware including nuts, bolts, screws, washers, turnlock fasteners, mandatory replacement items, safety, and one-time use items.
- (2) Ensure proper hardware locking devices are present on all moving mechanical assemblies.
- (3) Hardware normally supplied with commercial parts shall be used unless specifically prohibited.
- b. <u>Publications and Documentation</u>: The Contractor shall use the appropriate technical documentation to restore the LRU to condition code "A."
  - c. The following Standards and Publications shall be used to assist the Contractor:

MIL-P-15024	Plates, Tags, Hose Assembly Identification
MIL-STD-130	Identification Marking of U.S. Military Property
TM 09480A-12&P/1	Operation and Maintenance Instructions, TDAR
TM 09480A-34&P/4	Transceiver Unit, AN/UPS-3
TM 09480A-34&P/4	Supplement

## 3.2.3 Phase III - Inspection, Testing and Acceptance

- a. Inspection, Testing, and Acceptance of each Electrical Frequency Synthesizer shall be conducted in accordance with the documents and TM's listed in section 3.2.2c.
- b. The Contractor shall be responsible for conducting all required tests on the Electrical Frequency Synthesizer.
- c. The Contractor shall be responsible for correcting deficiencies identified during inspection/ testing. MCLB (Code 844-2), Albany, Georgia, representatives may require the Contractor to repeat tests or portions thereof, if the original tests fail to demonstrate compliance with this SOW.

# 3.2.4 Phase IV - Packaging, Handling, Storage, and Transportation (PHS&T)

- a. The Contractor shall be responsible for preservation and packaging of items being repaired under the terms of this statement of work. Items being prepared for long term storage or shipment to overseas destinations shall be provided Level "A" protection in accordance with MIL-STD-2073-1C, Appendix A, Table A.VI., Electronic Equipment. Items being prepared for immediate use or domestic shipment shall be in accordance with Level "B" requirements.
  - b. Marking. Marking of all items shall be in accordance with MIL-STD-129.
- c. The Marine Corps will provide the contractor with the shipping address(es) for delivery of the repaired equipment. The contractor shall be responsible for arranging for

shipment to the pre-designated site(s). The Marine Corps will be responsible for transportation costs associated with shipping the equipment to and from the contractor.

3.3 <u>Configuration Management:</u> The contractor shall apply configuration control procedures to established configuration items. The contractor shall not implement configuration changes to an item's documented performance or design characteristics without receiving prior written authorization. If it is necessary to depart from the authorized configuration baseline, the contractor shall submit a Request for Deviation or Request for Waiver. MIL-STD-973 (paragraph 5.4.3 or 5.4.4 and Appendix E) may be used as a guide.

## 3.4 Government Furnished Equipment (GFE)/Government Furnished Materiel (GFM):

GFE is government owned equipment authorized by contract for use by a commercial/government contractor. It is neither consumed during production nor incorporated into any product. GFM is material furnished to a contractor that will be consumed during the course of production or incorporated into product being manufactured/remanufactured under a contract/statement of work. In the event the Contractor does have GFE/GFM requirements, the Management Control Activity (MCA/G316-2), Marine Corps Logistics Bases, Albany, Georgia, will coordinate required GFE and will maintain a central control on Marine Corps assets in the Contractor's possession. The MCA will forward a GFE Accountability agreement to the Contractor Facility for signature to establish a chain of custody and property responsibilities for Marine Corps assets. The Contractor shall report receipt of all GFM and report consumption of GFM to the MCA.

- 3.5 <u>Contractor Furnished Materiel (CFM)</u>: The Marine Corps has adopted the Navy's procedures regarding Contractor Furnished Materiel (NAVICPINST 4491.21A). In the event that Contractor Furnished Materiel (CFM) is required for repair parts, the contractor shall requisition repair parts through the DoD Supply System. DoD 4000.25-1-M (MILSTRIP), Chapter 11 authorizes contractors to requisition through the DoD Supply System.
- 3.6 <u>Electrostatic Discharge (ESD) Control Program</u>: The Contractor shall establish, implement and document an ESD control program following the guidelines provided in ANSI/EIA-625. ESD protective measures shall be used during manufacturing, handling, inspection, test, marking, packaging, storing and transporting ESD sensitive components.
- 3.7 Quality Assurance Provisions: The Contractor shall provide and maintain a Quality System that has a minimum, adheres to the requirements of ANSI/ISO/ASQC Q9003-1994, Quality System Model for Quality Assurance in Final Inspection and Test. The program shall ensure quality throughout all areas to include design, fabrication, processing, assembly, inspection, test, maintenance, and preparation for delivery and shipping. Unless otherwise specified in the contract, the Contractor shall be responsible for performance of all inspection requirements. The Government reserves the right to perform any of the inspections set forth in the contract where such inspections are deemed necessary to assure products and services conform to the prescribed requirements.

- 3.8 Acceptance: The performance of the Contractor and the quality of work delivered, including all equipment furnished and documentation written or compiled, shall be subject to inprocess review and inspection during performance. Inspection may be accomplished in-plant or at any work site or location, and QA representatives shall be permitted to observe the work or to conduct inspections at all reasonable hours. Final inspection and acceptance testing shall be conducted at the Contractor's facility. Final acceptance shall be conducted on 100% of items to verify that the units meet all requirements.
- 3.9 <u>Rejection</u>: Failure to comply with any of the specified requirements listed herein shall be reason for rejection by the QA representative. The Contractor shall, at no additional cost provide the following:
  - a. Develop a corrective action plan to correct deficiencies.
- b. Upon approval of a corrective action plan, the Contractor shall correct the deficiencies and repeat the verification until all requirements are met.
- **4.0** <u>REPORTS</u>: The Contractor shall provide Monthly Progress Reports (MPR) summarizing the progress and status of the rebuild program. Report will include name and phone number for the Contractor point of contact. This report will be submitted no later than the tenth of the following month.
- a. MPR will reflect, by serial number (S/N), the phase of repair and condition code (CC) of all Marine Corps IFF Programmer's held by the Contractor.
  - b. Assets inducted into maintenance, will be identified as CC "M".
  - c. Assets that have completed final inspection will be identified as CC "A".
- d. Assets, that have completed final testing but require additional parts or components prior to issue, will be identified as CC "G".
  - e. Assets awaiting induction into maintenance will be identified as CC "F".
- f. The reports will be submitted via E-Mail to the TDAR Inventory Manager (IM), with courtesy copies to the Weapon System Manager (WSM) and Equipment Specialist (ES). E-mail addresses:

pooleca@matcom.usmc.mil Cindy Poole - Item manager
herndonle@matcom.usmc.mil Lawrence Herndon - Weapons System Manager
walkerc@matcom.usmc.mil Charles Walker - Equipment Specialist

# 5.0 COST AND FINANCIAL ADMINISTRATION:

a. Upon completion of negotiations, the agreed upon price will be cost reimbursable. The price for any work to be performed for the next fiscal year will be developed by the repairer,

and will be submitted to MCLB Albany, in sufficient time to allow for processing of agreed upon financial documentation, prior to the beginning of the fiscal year.

b. The specific procedures which will be used to transfer funds under this SOW will be determined by financial management representatives, of the two activities. A Project Order, Form 1175 will be used for transfer of funds between the parties to this SOW. The Contractor will accept Marine Corps funding as cost reimbursable. Final obligation must be received no later than one (1) week before the end of the fiscal year. This agreement will go into effect as soon as funds are transferred to the Contractor.

#### INSTRUCTIONS

DEPARTMENT OF DEFENSE: DLAR 4140.55/AR 735-11.2/NAVSUPINST 4440.127E/AFR 400-54/MCO 4430.3E, Reporting of Item and Packaging Discrepancies, and/or DLAR 4140.60/AR 12-12/NAVSUPINST 4920.9B/AFR 67-7/MCO 4140.1B, Processing Discrepancy Reports Against Foreign Military Sales Shipments. CIVILIAN AGENCIES: See FPMR handbook cited in 19(2)(a).

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2 ACTION CODES

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## **CONTRACT DATA REQUIREMENTS LIST**

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Form Approved

OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information including suggestions for reducing the burden, to Department of Defonse, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215-Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of saw, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

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## **CONTRACT DATA REQUIREMENTS LIST**

(1 Data Item)

Form Approved OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services. Directorate for Information Deparations and Reports (0701-0188), 1215 Jefferson Devis Highway, Suste 1204, Arkegton, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for faling to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contractiffs No. listed in Block E.

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